



airports authority of jamaica

# REQUEST FOR PROPOSALS

## Fixed Base Operator (FBO) Services

Ian Fleming International Airport, Boscobel, St. Mary, Jamaica

The Airports Authority of Jamaica (AAJ) invites proposals for the establishment of Fixed Base Operator (FBO) services at the Ian Fleming International Airport (IFIA), Boscobel, St. Mary, Jamaica ([www.ifia.aero](http://www.ifia.aero)).

### Scope of Work:

The AAJ is requesting proposals from qualified entities to develop, operate and offer FBO services on leased land at the Ian Fleming International Airport (MKBS/OCJ), in Boscobel, St. Mary, Jamaica.

### Availability of Request for Proposal (RFP) Documents

The RFP documents will be available in electronic format as of **Monday, November 15<sup>th</sup> 2021** between the hours of 9:00am and 4:00pm (Jamaica time) at a non-refundable cost of US\$50. Payment must be by way of: cash, bank/wire transfer or manager's cheque payable to the AAJ.

### Proposal Briefing

An important virtual proposal briefing will be conducted via Zoom on: **Tuesday, November 30<sup>th</sup> 2021 @ 10:00am** (Jamaica time). Details of the link for the virtual briefing session will be sent prior to the date of the event.

### Deadline for Submission of Proposals

Proposals (**3** hard copies and 1 electronic copy on USB Drive) in plain sealed envelopes marked "**Proposal for IFIA FBO**" must be deposited in the Tender Box located at the address below no later than **2:00 pm** (Jamaica time) on **Tuesday, December 14<sup>th</sup> 2021**. Late proposals will be rejected and returned unopened.

### Proposal Opening

Proposals will be opened at a virtual public ceremony via Zoom at **2:30pm** (Jamaica time) on **Tuesday, December 14<sup>th</sup> 2021**.

**Senior Director – Commercial Development & Planning**  
**Airports Authority of Jamaica**  
**Palisadoes, Kingston, Jamaica**  
**Tel: (876) 924-8835**  
**E-Mail: [rgibbs@aaj.com.jm](mailto:rgibbs@aaj.com.jm)**

*AAJ is not obliged to accept the highest priced proposal and also reserves the right to reject any proposal or terminate the RFP process at any point before the award of contract without incurring any liability to any of the proposers.*